

**ADIRONDACK CENTRAL SCHOOL  
WEST LEYDEN ELEMENTARY  
AUDIT COMMITTEE MEETING  
WEST LEYDEN, NY 13489**

**Draft**

**AUDIT COMMITTEE MEETING MINUTES – October 12, 2022**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
Michael Kramer – President Almanda Sturtevant – Vice-President Bruce Brach Joan Ingersoll Abby Podkowka Keith Redhead	Kristy McGrath, Superintendent, Sharon Cihocki, Business Administrator, Michelle Freeman, District Clerk, Mark Hills, Stackel & Navarra
<b><u>MEMBERS EXCUSED:</u></b> Robert Healt	

At 6:38 p.m. Mr. Kramer called the Audit Committee meeting to order and led the recitation of the Pledge of Allegiance.

**Auditor Presentation:**

Mr. Mark Hills, Independent Auditor with the Stackel & Navarra Accounting Firm, Watertown, NY, handed out booklets containing the results of their 2021-2022 Audit of the district that was conducted this past July. Mr. Hills went over the highlights of the audit consisting of the district’s assets, liabilities, fund balances, revenues, expenditures and other financing sources for the year ending June 30, 2022. No deficiencies in internal control were found. No instances of non-compliance were found. The district is in good financial shape.

Mr. Hills answered questions from the Board.

Mr. Brach stated this the most important thing the Board of Education oversees, financial aspect of the district. He would like to see and requests that the report be given to the Board in advance, not the day of the meeting. Mr. Hills apologized, that was their fault the Board didn’t receive it until today.

Mr. Brach also stated he would like to see the Board do more long-term planning.

At 7:18 p.m. Mrs. Ingersoll moved and Mr. Redhead seconded, carried 6-0; the Audit Committee meeting was adjourned to the Regular meeting immediately following.